



CLARKSTOWN CENTRAL SCHOOL DISTRICT

Marc P. Baiocco, Ed.D.
Superintendent of Schools

62 Old Middletown Road · New City · NY 10956
Tel: (845) 639-6418 · Fax: (845) 639-6488
mbaiocco@ccsd.edu · www.ccsd.edu

January 2024

Dear Parents and Guardians of Kindergarten 2024-2025 Students,

It is my great pleasure to invite you to register your child for kindergarten for the 2024-2025 school year. Registration is open to all Clarkstown Central School District residents whose children will reach their 5th birthday on or before December 1, 2024.

As a school community, there are fewer things more hopeful than the thought of our youngest learners beginning their educational journey. Kindergarten is an important step in the life of your child, and we are looking forward to making this an enjoyable and meaningful learning experience.

As your child transitions to Kindergarten, there are forms that need to be completed for registration. **We kindly ask that you review the information and complete and submit the paperwork to the email address for your school. Early submission of your registration information would be appreciated, but no later than January 31, 2024.** This will assist the district in determining class placement, facilities needs, and the appropriate educational support for your child. The forms and complete instructions are included in this letter.

We are partners with you in the registration process. **Your primary contact throughout the process will be the principal's secretary at your child's school.** A list of the schools, secretaries' names and contact information is provided with this package. If you do not know what school your child should attend, please call central registration at (845) 639-6310 for assistance.

Once your completed registration packet is submitted, your child's school will be contacting you to schedule an appointment. This will provide you with an introduction to the principal and school staff and the time for you to ask any questions.

Thank you for your attention, and on behalf of our elementary school principals and all the faculty and staff, welcome to the Clarkstown Central School District family.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Marc P. Baiocco', is written over a light blue circular stamp.

Marc P. Baiocco, Ed.D.
Superintendent of Schools

Cc: Elementary Principals
Elementary School Secretaries
District Registrar

KINDERGARTEN REGISTRATION CONTACT INFORMATION					
Elementary School	Registration Contact/School Secretary	Phone	School Registration Email	Mailing Address	School Nurse
Bardonia	Antoinetta Fragias	845-639-6460 Press 3	rbardoniakdg@ccsd.edu	31 Bardonia Rd Bardonia, NY 10954	Mary Jo Sharples
Lakewood	Theresa McCarthy	845-639-6320 Press 3	rlakewoodkdg@ccsd.edu	77 Lakeland Avenue Congers, NY 10920	Sirena Ribeiro
Laurel Plains	Marissa Sherman	845-639-6350 Press 3	rlaurelplainskdg@ccsd.edu	14 Teakwood Lane New City, NY 10956	Elena Settineri-Powell
Link	Maria Napoli	845-624-3494 Press 3	rlinkkdg@ccsd.edu	51 Red Hill Road New City, NY 10956	Emily Stapleton
Little Tor	Jennifer Rochford	845-624-3471 Press 3	rlittleorkdg@ccsd.edu	56 Gregory Street New City, NY 10956	Christine J. Riordan
New City	Cheryl Turkel	845-624-3467 Press 3	rnewcitykdg@ccsd.edu	60 Crestwood Drive New City, NY 10956	Mary Beth Clinton
Strawtown	MaryAnn Campanella	845-624-3473 Press 3	rstrawtownkdg@ccsd.edu	413 6trawtown Road West Nyack, NY 10994	Traci McDonald
West Nyack	Doreen Maritato	845-624-3474 Press 3	rwestnyackkdg@ccsd.edu	661 West Nyack Road West Nyack, NY 10994	Cheryl Kelly
Woodglen	Michelle Negri	845-624-3417 Press 3	rwoodglenkdg@ccsd.edu	121 Phillips Hill Road New City, NY 10956	Christine A. Riordan

KINDERGARTEN REGISTRATION

IMPORTANT INFORMATION

New Registration

- Welcome to Kindergarten Registration. The registration packet is enclosed. Please complete all required information. The registration packet is also available for download at ccsd.edu/registration and includes all forms in typeable format.
- *Please return your registration packet and supporting documentation as soon as possible, no later than January 31, 2024. The school will review the information prior to your February appointment.*
- **Completed Registration Packets and all necessary documentation should be returned to your child's school.** A list of school contact information is included in the packet. You can return the packet by any method below:
 - Mail (School Address)
 - Email (School Dedicated Email Address)
 - Drop Box located at the Chestnut Grove District Office 62 Old Middletown Road, New City, NY.
Hours 8:00am-3:00pm
(Packet will be delivered to the appropriate school.)
- Each school has a designated nurse. Your child's nurse will review the health forms included in your registration packet, and review with you during kindergarten orientation.
- **New York State Public Health Law Section 2164 requires the following immunizations for entrance into school:**

Diphtheria Toxoid Containing Vaccine (Dtap)	4 – 5 doses (1 dose after 4th birthday)
Polio (IPV or OPV)	3 – 5 doses (1 dose after 4th birthday)
Measles, Mumps and Rubella (MMR)	2 doses
Hepatitis B	3 doses
Varivax (Chickenpox)	2 doses

- Students must be screened by their health care provider to determine whether there is a need for a Mantoux (tuberculin test) before entrance to school. Students entering from another country MUST show documentation of a Tuberculin Skin Test.
- Proof of immunization, such as a copy of a record from your child's doctor or clinic, must be presented at the time of registration. **A child cannot be admitted into school in September if evidence of completed immunization requirements is not received.**
- Included in this packet are a health history form and an emergency information form to be completed. A physical exam completed by your child's health care provider on or after September 1, 2023, must be submitted to the school nurse by **October 7, 2024** or the school physician will complete your child's exam.

REGISTRATION INFORMATION
CLARKSTOWN CENTRAL SCHOOL DISTRICT
Phone: 845-639-6310 Website: www.ccsd.edu

Welcome! Kindergarten registrations are completed at the elementary school associated with the student's home address. Registration packets may be downloaded by clicking **Kindergarten Registration Packet 2024-25** under "Quick Links" on the ccsd.edu website.

Please Note: All enrollments or re-enrollments require proof of current residency.

REGISTRATION PACKET - One packet must be completed for each child

- Housing Questionnaire
- Residency Affirmation Form
- Student Data Form
- Pre-Registration Kindergarten Information
- Home Language Questionnaire
- Health Forms to include student physical and immunization records.

Additional Required Documentation – Checklist

____ PROOF OF RESIDENCY (A and B)

All students entering the Clarkstown Central School District must provide the proper documentation as outlined below to establish residency. The documents provided must state the family's physical address.

A. PROOF OF RESIDENCY AS HOMEOWNER, RENTAL LEASE HOLDER, OR AFFIDAVIT REGISTRATION WHEN NO LEASE IS AVAILABLE.

All applications must provide proof as follows:

1. HOMEOWNER

- Mortgage statement;
- Property Tax Bill; or,
- Deed
 - The name and address on the documents must match the name and address of the parent or legal guardian of the student being registered.

2. RENTERS with Lease

- Current and Signed Lease Agreement with the terms listed and landlord's phone number

3. TENANT with NO LEASE (If you reside in a home/apartment but do not have a written lease or other agreement)

- *Affidavits/Sharing Space with No Lease
 - *Affidavit signed by owner, landlord or property manager;
- or -
 - *Affidavit signed by tenant/lessee (person in contractual agreement with owner) from whom the parent or person in parental relations shares or subleases property (must supply lease/agreement between tenant and owner).

*** Affidavit forms are included in the registration documents for use if required.**

B. SUPPORTING DOCUMENTATION/BILLS

_____ **All applicants must also provide a minimum of two documents demonstrating current residency as below.**

Examples of documentation: Utility Bill (gas, electric,), home telephone or cable bill, pay stub, income tax form, driver's license, non-driver identification, or other government issued identification, documents by federal, state, or local agencies such as social services, etc.

Please note: NOTE: Education Law (Section 3202.1) states that the residency of the parent is the official residency of the student. The Clarkstown Central School District reserves the right to request additional and/or updated proof of residency as well as investigate the residency of applicants.

_____ BIRTH CERTIFICATE (Proof of Child's Age)

Copy of original birth certificate (translated into English, if necessary).

A passport or other governmental documentation may be provided if birth certificate is not available

_____ PROOF OF PARENTAL RELATIONSHIP

The parent/legal guardian must be present at time of registration and must provide a copy of their valid photo ID.

_____ **Driver's License or Government Issued I.D.**

_____ **Custody Paperwork, if necessary:**

Foster Parents: DSS-2999 form is required.

Guardianship: Guardianship documents signed by a court officer are required.

Separated or Divorced Parents: Documents signed by a court officer stating parent has physical custody of the child is required.

_____ HEALTH INFORMATION

_____ **Health Packet**

The medical questionnaire must be completed by the parent.

_____ **Immunization Records**

Must be signed or stamped by a licensed healthcare provider.

_____ **Required NYS School Health Examination Form or Doctor's Equivalent Form**

_____ SCHOOL RECORDS

_____ **Current Individualized Education Program (IEP), if applicable**

TO BE COMPLETED BY PARENT/GUARDIAN WHEN LEASE IS NOT POSSIBLE

PLEASE RETURN AFFIDAVIT SIGNED AND NOTARIZED With 2 Current Bills or Mailed Items

Submitting false documentation to obtain a governmental benefit to which one is not entitled, such as false residency information to gain access to public school, is punishable as a crime, including but not limited to Fraud, Perjury, and Larceny. Be forewarned that the District will refer such to the proper authorities. A conviction could result in imprisonment.

Please fill in each of the blanks below. If the question does not apply to your situation fill in n/a.

1. I reside at _____

2. My landlord is _____. His/her phone number is _____.

3. I spend(s) _____ days a week at the above address.

4. My child/children spend(s) _____ days a week at the above address.

5. The above residence is/isn't (circle one) my only address.

I also reside at _____

Questions 6 – 8: When parents/guardians are not in the same household

6. I have sole/joint (circle one) custody of my child.

7. The child's other parent lives at _____.

8. The child spends _____ days a week with his other parent.

Please specify which days the child spends with other parent:

(circle) Monday Tuesday Wednesday Thursday Friday Saturday Sunday

I, _____ (parent name), am a resident of the Clarkstown Central School District.

I have resided at said address since _____ (date).

I am the parent of _____ (name of student) who permanently resides with me and I have full care, custody and control of said child. I make this affidavit in support of my claim of entitlement to a free public education for my child as a resident of the Clarkstown Central School District. I have provided this information to the Clarkstown Central School District with the understanding that if I have misrepresented any of the facts contained in this affirmation that such misrepresentation constitutes the filing of a false report with a governmental agency in violation of the provision of Section 210.40 and 210.45 of the New York State Penal Law and that I may be held civilly and criminally liable for such misrepresentation. I further understand that in addition to penalties outlined above, if I have misrepresented my residency, the Clarkstown Central School District will institute a legal action against me to recover tuition for my child's education.

I make this sworn statement with the intent that the District rely upon same in providing a free education to my child or children. I understand that knowingly making a false statement herein may be punishable as a crime under Sections 210.35 and 210.45 of the Penal Law of the State of New York and will be referred to the proper authority for prosecution to the fullest extent of the law.

Sworn to before me this

_____ day of _____, 20____

Parent Signature

Date

Notary Signature

TO BE COMPLETED BY OWNER OR CORPORATE OFFICER

Please attach current utility bill

Submitting false documentation to obtain a governmental benefit to which one is not entitled, such as false residency information to gain access to public school, is punishable as a crime, including but not limited to Fraud, Perjury, and Larceny. Be forewarned that the District will refer such to the proper authorities. A conviction could result in imprisonment.

AFFIDAVIT OF LANDLORD/OWNER OF PROPERTY WHEN LEASE IS NOT POSSIBLE

CLARKSTOWN CENTRAL SCHOOL DISTRICT

In the matter of the Investigation of the Residency Status of

(NAME (S) OF LESSEE/RENTEE

Pursuant to Section 3202 of the Education Law

STATE OF NEW YORK)

ss.:

COUNTY OF ROCKLAND)

(Name of Landlord/Owner)

(Owner's address)

(Owner's phone number)

being duly sworn, deposes and says:

I am the owner or corporate officer of property within the Clarkstown Central School District located at

Address: _____

I have rented or leased occupancy of the premises described above to:

Name of lessee/rentee: _____

All persons who reside at the premises are as follows (attach list, if necessary):

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

To the best of my knowledge and information, the persons named above are residents of the described premises and have no other residence.

The foregoing statements are made by me under the penalties for perjury and on the knowledge that the information I have given will be used by the Clarkstown Central School District in making determinations based upon the accuracy of my statement. **I make this sworn statement with the intent that the District rely upon same in providing a free education to my lessees/rentees' child or children. I understand that knowingly making a false statement herein may be punishable as a crime under Section 210.35, 210.40 and 210.45 of the Penal Law of the State of New York and will be referred to the proper authorities for prosecution to the fullest extent of the law.**

Sworn to before me this

_____ day of _____, 20__

Notary Signature

Landlord/Owner Printed Name

Landlord/Owner Signature

Date

TO BE COMPLETED BY SUBLESSOR

(Please attach copy of your lease or current bills at the property)

**AFFIDAVIT OF PERSON SUBLEASING PROPERTY
TO PARENT/GUARDIAN (SUBLESSEE/RENTEE)**

CLARKSTOWN CENTRAL SCHOOL DISTRICT

In the matter of the Investigation of the Residency Status of

NAME (S) OF SUBLESSEE/RENTEE

Pursuant to Section 3202 of the Education Law

STATE OF NEW YORK

ss.:

COUNTY OF **ROCKLAND**

(Name of Sublessor)

(Sublessor's address)

(Sublessor's phone number)

being duly sworn, deposes and says:

I am the Sublessor of property within the Clarkstown Central School District located at Address:

I have agreed to share space, rent or lease occupancy of the premises described above to:

(Name of sublessee/rentee) _____ :

All persons who reside at the premises are as follows (attach list, if necessary):

- | | |
|----------|----------|
| 1) _____ | 4) _____ |
| 2) _____ | 5) _____ |
| 3) _____ | 6) _____ |

To the best of my knowledge and information, the persons named above are residents of the described premises and have no other residence.

The foregoing statements are made by me under the penalties for perjury and on the knowledge that the information I have given will be used by the Clarkstown Central School District in making determinations based upon the accuracy of my statement. I make this sworn statement with the intent that the District rely upon same in providing a free education to my sublessees/rentees' child or children. I understand that knowingly making a false statement herein may be punishable as a crime under Section 210.35, 210.40 and 210.45 of the Penal Law of the State of New York and will be referred to the proper authorities for prosecution to the fullest extent of the law.

Sworn to before me this

Sublessor Signature

___ day of _____, 20

Date

Notary Signature

**CLARKSTOWN CENTRAL SCHOOL DISTRICT
HOUSING QUESTIONNAIRE**

Name of LEA: Ms. Erin Ginsberg Supervisor of Pupil Services

Name of School: _____

Name of Student: _____
Last First Middle

Gender: ☐ Male Date of Birth: ____/____/____ Grade: ____ ID#: ____
Female Month Day Year (preschool-12) (optional)

Address: _____ Phone: _____

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Please check one box.)

- ☐ In a shelter
☐ With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as "doubled-up")
☐ In a hotel/motel
☐ In a car, park, bus, train, or campsite
☐ Other temporary living situation (Please describe): _____
☐ In permanent housing

Print name of Parent, Guardian, or
Student (for unaccompanied homeless youth)

Signature of Parent, Guardian, or
Student (for unaccompanied homeless youth)

Date

NOTE TO SCHOOLS/LEAS: If the student is **NOT** living in permanent housing, please ensure that a Designation Form is completed.

STUDENT REGISTRATION / DISTRICT RESIDENCY AFFIRMATION

In order to attend the schools of the Clarkstown Central School District, a child must reside within the District. Per New York State Education Law, residency requires the child's physical presence as an inhabitant of the district and the intention to reside within the district. Children who do not live within District boundaries are not eligible to attend District schools. (Note that a child's residence is generally presumed to be that of his/her parents or legal guardian.)

When you register your child, you are declaring to the District that the child is in fact a District resident, and intends to remain in the District. If you present an in-District address when registering the child, despite the child residing out-of-District, we will take the steps necessary to remove the child from school and the District will seek to recoup imputed tuition and legal penalties.

It is the obligation of the parent or guardian to advise the District immediately if there is any change of address at which the child resides, or if there is a change in the custodial relationship to the child by a parent or guardian.

If you are unsure as to whether your child is a resident of the District, please contact the Registrar's Office at 845.639.6310.

I attest that all the information provided on the following registration form and other associated paperwork submitted concerning the residency of my child, including any asserted-as-binding custodial arrangement, is accurate. I understand that if I deliberately provide false or inaccurate information to the Clarkstown Central School District in order to gain admission to District schools, I may be committing a crime subject to prosecution. I also understand that I will be responsible for the payment of tuition for my child if s/he received educational services from the District to which he/she was not entitled because of non-residency.

Date _____

Student's Name _____ Date of Birth _____

Print Name of Parent/Legal Guardian (Circle One) _____

Residence (Home Address) of Parent/Legal Guardian

Signature of Parent/Legal Guardian _____

Making a false statement to obtain a governmental benefit to which one is not entitled can represent a variety of criminal violations, as per Sections 155.30, 155.35, 155.40, 175.30, 175.35, 210.05, 210.10, and/or 210.45 of the New York Penal Law.

CLARKSTOWN CENTRAL SCHOOL DISTRICT REGISTRATION FORM

Student ID # _____	STUDENT DATA	Effective Date: _____
First Name _____ MI _____ Last Name _____ Gender _____		
Street Address _____	City or Town _____ Zip _____	Household Phone # _____
Birth Date _____ Birth Place (Town, State, Country) _____		
<small>**Student must be 5 years old on or before December 1, 2024.**</small>		
For student NOT born in USA: Date entered USA School _____ Number of years in U.S. schools prior to CCSD _____		
Home Language _____		Student Dominant Language _____
Is the student Hispanic, Latino or of Spanish origin: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Racial Group: <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Pacific Islander		
Has the student had an educational evaluation: <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, does the student have a: <input type="checkbox"/> Current IEP <input type="checkbox"/> 504 Accommodation Plan		
Has student registered in Clarkstown previously?		Name and address of last school attended _____
No <input type="checkbox"/> Yes <input type="checkbox"/> If yes date left: _____		_____
Yes <input type="checkbox"/> Preschool Evaluation		Date Left _____
FOR OFFICE USE ONLY		
Entry School: _____	Grade: _____	Entered 9th Grade _____ Year of Graduation _____

FAMILY DATA			
<div style="display: flex; justify-content: space-between;"><div style="width: 30%;">PARENT/LEGAL GUARDIAN _____ Last Name, First Name Priority 1 Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home</div><div style="width: 30%;">PARENT/LEGAL GUARDIAN _____ Last Name, First Name Priority 1 Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home</div><div style="width: 30%;">PARENT/LEGAL GUARDIAN _____ Last Name, First Name Priority 1 Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home</div></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="width: 30%;">PARENT/LEGAL GUARDIAN _____ Last Name, First Name Priority 1 Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home</div><div style="width: 30%;">PARENT/LEGAL GUARDIAN _____ Last Name, First Name Priority 1 Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home</div><div style="width: 30%;">PARENT/LEGAL GUARDIAN _____ Last Name, First Name Priority 1 Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home</div></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="width: 30%;">Siblings Names _____</div><div style="width: 30%;">Date of Birth _____</div><div style="width: 30%;">Siblings Names _____</div><div style="width: 30%;">Date of Birth _____</div></div>			

EMERGENCY CONTACTS WHEN PARENTS CANNOT BE REACHED			
Emergency Contact #1 _____ Last Name, First Name Relationship to Child Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home			
Emergency Contact #2 _____ Last Name, First Name Relationship to Child Phone # _____ <input type="checkbox"/> Cell <input type="checkbox"/> Work <input type="checkbox"/> Home			
I am a resident of the Clarkstown School District and the parent/legal guardian of the above child.			
Signature _____		Date _____	

Submitting false documentation to obtain a governmental benefit to which one is not entitled, such as false residency information to gain access to public school, is punishable as a crime, including but not limited to Fraud, Perjury and Larceny. Be forewarned that the District will refer such to the proper authorities.

A conviction could result in imprisonment.

Home Address before moving to Clarkstown: _____ **Own** _____ **Rent**

Telephone number before moving to Clarkstown:



STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234
Office of P-12

Lisette Colón-Collins, Assistant Commissioner
Office of Bilingual Education and World Languages

55 Hanson Place, Room 594
Brooklyn, New York 11217
Tel: (718) 722-2445 / Fax: (718) 722-2459

89 Washington Avenue, Room 528EB
Albany, New York 12234
(518) 474-8775 / Fax: (518) 474-7948

Home Language Questionnaire (HLQ)

*Dear Parent or Guardian:
In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.*

Please write clearly when completing this section.

STUDENT NAME:

First Middle Last

DATE OF BIRTH:

Month Day Year

GENDER:

☐ Male
☐ Female

PARENT/PERSON IN PARENTAL RELATION INFO:

Last Name First Name Relation to Student

HOME LANGUAGE CODE

Language Background (Please check all that apply.)

1. What language(s) is(are) spoken in the student's home or residence?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify
2. What was the first language your child learned?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify
3. What is the Home Language of each parent/guardian?	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	_____ specify
	<input type="checkbox"/> Guardian(s)		_____ specify
4. What language(s) does your child understand?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify
5. What language(s) does your child speak?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify <input type="checkbox"/> Does not speak
6. What language(s) does your child read?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify <input type="checkbox"/> Does not read
7. What language(s) does your child write?	<input type="checkbox"/> English	<input type="checkbox"/> Other	_____ specify <input type="checkbox"/> Does not write

THIS SECTION TO BE COMPLETED BY DISTRICT IN WHICH STUDENT IS REGISTERED:

SCHOOL DISTRICT INFORMATION:

District Name (Number) & School

Address

STUDENT ID NUMBER IN NYS STUDENT INFORMATION SYSTEM:

Home Language Questionnaire (HLQ)—Page Two

Educational History

8. Indicate the total number of years that your child has been enrolled in school _____

9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them.

Yes* No Not sure

☐ ☐ ☐ *If yes, please explain: _____

How severe do you think these difficulties are? ☐ Minor ☐ Somewhat severe ☐ Very severe

10a. Has your child ever been referred for a special education evaluation in the past? ☐ No ☐ Yes* *Please complete 10b below

10b. *If referred for an evaluation, has your child ever received any special education services in the past?

☐ No ☐ Yes – Type of services received:

Age at which services received (Please check all that apply):

☐ Birth to 3 years (Early Intervention) ☐ 3 to 5 years (Special Education) ☐ 6 years or older (Special Education)

10c. Does your child have an Individualized Education Program (IEP)? ☐ No ☐ Yes

11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.)

12. In what language(s) would you like to receive information from the school? _____

Signature of Parent or of Person in Parental Relation

Month: Day: Year:

Date

Relationship to student: ☐ Mother ☐ Father ☐ Other: _____

OFFICIAL ENTRY ONLY - NAME/POSITION OF PERSONNEL ADMINISTERING HLQ

NAME: _____ POSITION: _____

IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIALS:

NAME/POSITION OF QUALIFIED PERSONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW

NAME: _____ POSITION: _____

ORAL INTERVIEW NECESSARY: ☐ No ☐ Yes

**DATE OF INDIVIDUAL
INTERVIEW:

MO. DAY YR.

OUTCOME OF
INDIVIDUAL
INTERVIEW:

☐ ADMINISTER NYSITELL
☐ ENGLISH PROFICIENT
☐ REFER TO LANGUAGE PROFICIENCY TEAM

NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL

NAME: _____ POSITION: _____

DATE OF NYSITELL
ADMINISTRATION:

MO. DAY YR.

PROFICIENCY LEVEL
ACHIEVED ON
NYSITELL:

☐ ENTERING ☐ EMERGING ☐ TRANSITIONING ☐ EXPANDING ☐ COMMANDING

FOR STUDENTS WITH DISABILITIES, LIST ACCOMMODATIONS, IF ANY, ADMINISTERED IN ACCORDANCE WITH IEP PURSUANT TO CSE RECOMMENDATION:

CLARKSTOWN CENTRAL SCHOOL DISTRICT
Pre-Registration Kindergarten Information

Name of Child

School

Date of Birth

Dear Parent/Guardian:

To assist us in planning for your child's first few weeks in kindergarten, we would like to have some additional information on your child's preschool activities. Please answer the following questions as accurately as possible, and feel free to add comments. In this way we are able to fit your child's needs in a planned kindergarten program. This information will also help in making your child's first few weeks a happy time for him/her as well.

HEALTH:

Information that you think would be helpful for us to know concerning diet, speech, physical activity, general health.

Restrictions:

Therapy:

General Health:

INTERESTS:

Does your child have any special interests and/or hobbies?

Has your child taken any recent trips? If so, please list.

What activities does your child enjoy most?

EMOTIONAL BEHAVIOR:

Has your child had any unusual experiences in his/her life which you feel may have affected him/her and/or enriched him/her?

Does your child have any special needs of which we should be aware?

How does your child feel about coming to kindergarten?

Describe your child as you see him/her (personality, sensitivity, general outlook).

Did your child attend a preschool? Yes No

How was their preschool experience (ex. excited to attend, engaged, nervous, growth experience etc.)?

Name of Preschool/Nursery School attended:

How long?

Has the student ever been evaluated for special education services:

Yes

No

If yes, does the student currently have a:

IEP

504/Accommodation Plan

Signature of Parent/Guardian

Date

Child's Name: _____ Date of Birth: _____

Parent's Name: _____ Place of Employment: _____

Cell Phone Number: _____ Work Phone Number: _____

Parent's Name: _____ Place of Employment: _____

Cell Phone Number: _____ Work Phone Number: _____

BEST Phone Number For Nurse To Reach Parent/Guardian: _____

If parents are unavailable when child is ill call: _____ Phone Number: _____

Relationship: _____ Alternate Number: _____

Additional emergency contact: _____ Phone Number: _____

BIRTH/DEVELOPMENTAL HISTORY

Pre-natal: Uneventful: _____ Complications: (describe) _____

Premature at: _____ months

Complications: (describe) _____

Birth Weight _____

Apgar Score: (if known) 1 minute _____ 5 minutes _____

Developmental:

Sat alone _____ months Stood alone _____ months

Crawled _____ months Walked _____ months

Toilet trained: Average _____ Delayed _____

Comments: _____

Speech: Average _____ Advanced _____ Delayed _____

Comments/Therapy: _____

Motor Skills: Average _____ Advanced _____ Delayed _____

Comments/Therapy: _____

Activity Level: Average _____ High _____

Comments: _____

Social Development:

Tolerates Change in Routine: No Problem _____ Has Difficulty _____

Describe: _____

Interaction with Peers: No Problem _____ Has Difficulty _____

Describe: _____

Excessive Fear or Anxieties: (describe) _____

Special Dietary Concerns: (describe) _____

CLARKSTOWN CENTRAL SCHOOL DISTRICT
CHILD MEDICAL HISTORY INFORMATION
(To be completed by Parent or Guardian)

Information is confidential and may be shared with teaching staff as needed.

Child's name: (Please Print) _____ Date of Birth: _____ Boy ☐ Girl ☐ Grade: _____

What does the child prefer to be called? _____

Address: _____ Home Phone Number: _____

Lives at home with:

(Name) _____; Mother (Name) _____; Father

Siblings/Other: (Name) _____; Male ☐ Female ☐ Date of Birth _____; Relationship: _____

(Name) _____; Male ☐ Female ☐ Date of Birth _____; Relationship: _____

(Name) _____; Male ☐ Female ☐ Date of Birth _____; Relationship: _____

Child's Caretaker: (Name) _____; Male ☐ Female ☐ Relationship: _____

Doctor's Name: _____ Phone Number: _____ Date of last physical: _____

Dentist's Name: _____ Phone Number: _____ Date of last visit: _____

Is child under an orthodontist's care? No ☐ Yes ☐ Doctor's Name: _____

Is child under the care of any specialist? No ☐ Yes ☐ Doctor's Name: _____ Specialty: _____

Has this child ever had (a):	YES	Date:		YES	Date:	
Chicken Pox	<input type="checkbox"/>	_____		Meningitis	<input type="checkbox"/>	_____
Encephalitis	<input type="checkbox"/>	_____		Rheumatic fever	<input type="checkbox"/>	_____
Lyme disease	<input type="checkbox"/>	_____		Pneumonia	<input type="checkbox"/>	_____
Bleeding tendency	<input type="checkbox"/>	_____		Kidney disease	<input type="checkbox"/>	_____
High Blood Pressure	<input type="checkbox"/>	_____		Positive TB test	<input type="checkbox"/>	_____

If Yes: Was medication ordered? _____

Any complications from above illnesses? (Please explain) _____

Does child have or has child ever had:

■ Allergies? Yes ☐ Drug _____ Food _____

Insects _____ Environmental _____

Has the allergy required emergency action in the past? No ☐ Yes ☐

What happens to child: _____

■ Asthma? Yes ☐ Triggered by: _____ Treatment: _____

Uses: Inhaler ☐ Nebulizer ☐ Other medication ☐

Taken: at home only ☐ may need medication at school ☐

- Diabetes? Yes ☐ Takes insulin? No ☐ Yes ☐ Pump? No ☐ Yes ☐
- Seizures? Yes ☐ Describe seizure: _____
Date of last seizure: _____ Medication: _____
Is student currently under a doctor's care for seizure? No ☐ Yes ☐
- Heart condition, murmur, or irregular heart beat? Yes ☐ Describe _____
Describe physical restrictions? _____
Medication? No ☐ Yes ☐
- Previous head injury? Yes ☐ At age: _____ Concussion? Yes ☐ Dates: _____
- Headaches/Migraines? Yes ☐ Describe any Aura: _____ Medication? Yes ☐ No ☐
Name of medication: _____
- Dizziness, loss of consciousness, fainting or lost memory? Yes ☐ Describe: _____
- Bone or joint problems or broken bones? Yes ☐ Describe: _____
Any physical restrictions? _____
- Loss of an eye, kidney, testicle or other organ? Yes ☐ Describe _____
- Past history of increased lead levels in the blood? Yes ☐ When? _____ Was it treated? _____
- Attention Deficit Disorder? Yes ☐ Is your child taking medication for this now? No ☐ Yes ☐
Name of medication: _____
Taken: at home only ☐ may need medication at school ☐

Has this child had any other illness? _____

Does your child take any other daily medication at home? No ☐ Yes ☐ At school? No ☐ Yes ☐
Name of medication: _____ Reason for taking it: _____

ALL MEDICATIONS ADMINISTERED AT SCHOOL REQUIRE A FORM COMPLETED AND SIGNED BY DOCTOR'S OFFICE.

Has this child had any condition which required emergency treatment or hospitalization? No ☐ Yes ☐
If yes, for what? At age: How long in hospital? Surgeries (operations)?

Check off the following health categories/concerns that pertain to your child:

- Eyes: wears glasses ☐; wears contacts ☐; for reading ☐; for distance ☐; all the time ☐; single vision? ☐
- Ears: Frequent infections ☐; ear tubes present ☐ since _____
Wears hearing aid: right ear ☐ left ear ☐ hearing difficulty: explain: _____
- Other: ☐ nosebleeds ☐ requires diapering ☐ sleeping difficulties ☐ eating too little
☐ bowel ☐ requires catheterization ☐ dental concerns ☐ phobias
☐ bladder ☐ bed wetting ☐ eating too much ☐ menstruation

Does this child have any medical, physical, social, or emotional problems that the school should know about? (disabilities; parents recently separated; etc.) _____

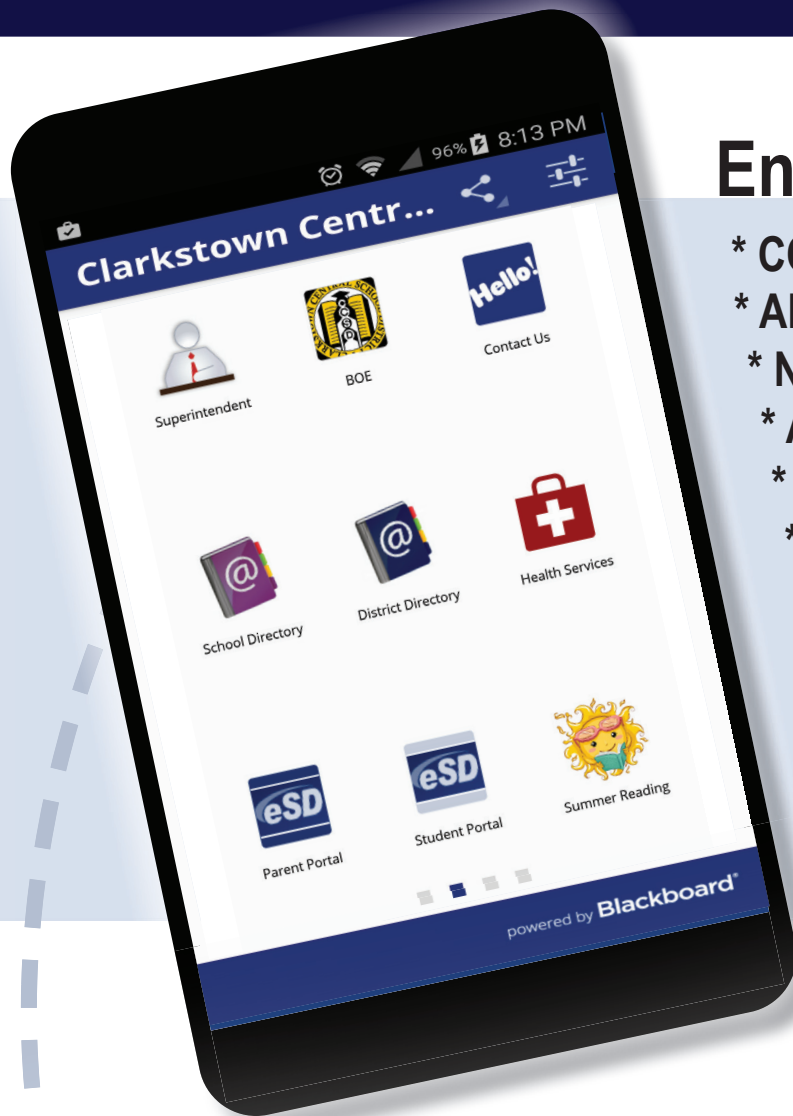
Does any relative or anyone in the home have tuberculosis, diabetes, or other illness? _____
Describe: _____

(Signature of legal parent/guardian)

(Date)

THE CCSD APP

Get Connected - Download It Today



Enjoy Quick Access To:

- * CCSD Alerts/Messages
- * Alerts/Messages History
- * News Stories
- * Add School Events To Your Calendar
- * CCSD Staff Directory
- * Email Teachers
- * Popular CCSD Webpages
- * MS and HS Daily Announcements
- ... and more

Visit www.ccsd.edu/app for details.

What are you waiting for?



Search "Clarkstown"

8635-E PARENTS' BILL OF RIGHTS FOR STUDENT DATA PRIVACY AND SECURITY

The Clarkstown Central School District, in recognition of the risk of identity theft and unwarranted invasion of privacy, affirms its commitment to safeguarding student personally identifiable information (PII) in educational records from unauthorized access or disclosure in accordance with State and Federal law. The Clarkstown Central School District establishes the following parental bill of rights:

- Student PII will be collected and disclosed only as necessary to achieve educational purposes in accordance with State and Federal Law.
- A student's personally identifiable information cannot be sold or released for any marketing or commercial purposes by the district or any third party contractor. The district will not sell student personally identifiable information and will not release it for marketing or commercial purposes, other than directory information released by the district in accordance with district policy;
- Parents have the right to inspect and review the complete contents of their child's education record (for more information about how to exercise this right, see [5500-R](#));
- State and federal laws, such as [NYS Education Law §2-d](#) and the Family Educational Rights and Privacy Act, protect the confidentiality of students' personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred;
- A complete list of all student data elements collected by the State Education Department is available for public review at <http://nysed.gov.data-privacy-security> or by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234
- Parents have the right to have complaints about possible breaches and unauthorized disclosures of student data addressed. Complaints should be directed to John LaNave, Assistant Superintendent for Business, by telephone or email at (845) 639-6472, jlave@ccsd.edu, or by mail to 62 Old Middletown Road, New City, NY 10956. Complaints can also be directed to the New York State Education Department online at <http://nysed.gov.data-privacy-security>, by mail to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234 or by email to privacy@mail.nysed.gov or by telephone at 518-474-0937.
- Parents have the right to be notified in accordance to applicable laws and regulations if a breach or unauthorized release of their student's PII occurs.
- Parents can expect that educational agency workers who handle PII will receive annual training on applicable federal and state laws, regulations, educational agency's policies and safeguards which will be in alignment with industry standards and best practices to protect PII
- In the event that the District engages a third party provider to deliver student educational services, the contractor or subcontractors will be obligated to adhere to State and Federal Laws to safeguard student PII. Parents can request information about third party contractors by contacting John LaNave, Assistant Superintendent for Business, by telephone at (845) 639-6472, by email at jlave@ccsd.edu, by mail to 62 Old Middletown Road, New City, NY 10956, or can access information on the district's website www.ccsd.edu

Adoption Date: May 6, 2021

Revised: December 8, 2021.

Clarkstown Central School District

Exhibit 5500-E.1 FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) NOTICE REGARDING ACCESS TO STUDENT RECORDS AND STUDENT INFORMATION

Dear Parent or Eligible Student:

This is to advise you of your rights with respect to student records pursuant to the Family Educational Rights and Privacy Act (FERPA). FERPA is a federal law designed to protect the privacy of student records. The law gives parents and students over 18 years of age (referred to in the law as "eligible students") the following rights:

1. **The right to inspect and review the student's education records within 45 days of the day the district receives a request for access.** Parents or eligible students should submit to the Building Principal a written request that identifies the records they wish to inspect. The Principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. **The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.** Parents or eligible students may ask the district to amend a record that they believe is inaccurate or misleading by writing the Principal, clearly identifying the part of the record they want changed, and specifying why it is inaccurate or misleading.

If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.** The exceptions, which permit disclosure without consent, include disclosure to school officials with legitimate educational interests or an authorized representative. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

An authorized representative is any individual or entity designated by a state or local educational authority or a federal agency headed by the Secretary, the Comptroller General or the Attorney General to carry out audits, evaluations, or enforcement or compliance activities relating to educational programs.

Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

For a complete list of exceptions to FERPA's prior consent requirements see regulation [5500-R](#), Section 5.

4. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA.** The Office that administers FERPA is:

Family Policy Compliance Office

U.S. Department of Education

600 Independence Avenue SW

Washington, DC 20202-4605

NOTIFICATION OF DIRECTORY INFORMATION DESIGNATIONS

In addition to the rights outlined above, FERPA also gives the school district the option of designating certain categories of student information as "directory information." Directory information includes student:

- Name
- ID number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems (only if the id cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the student's identity)
- Weight and height if a member of an athletic team
- Degrees and awards received
- Grade level
- Photograph, video and voice
- E-mail address
- Enrollment status
- Student work

You may object to the release of this "directory information." However, you must do so in writing within 14 business days of receiving this notice. If we do not receive a written objection, we will be authorized to release this information without your consent.

Sincerely,

{ Insert Building Principal's Name Here }

Adoption Date: March 31, 2015

Amended: December 7, 2017

Clarkstown Central School District